



How to Submit a Session for RIMS CANADA 2025 Conference

Visit <https://www.rims.org/canada/rims-canada-2026/RIMS-Canada-2026-SSF> or

The “Submit a Session” button will prompt you to login with your email address and RIMS password.

- If your contact information is not in the RIMS database, you will need to click on Create an Account.
- If you already have a record in our database and forgot your password, click on Forgot Your Password.
- If you know your login, please proceed to the next step.
- If you need assistance, please contact Speakers@RIMS.org.
- Deadline: Friday, May 8, at 11:59 pm EDT

TO GET STARTED

Visit

<https://www.rims.org/canada/rims-canada-2026/RIMS-Canada-2026-SSF>

read all information, then click on the Submit a Session button.

You will be prompted to login with your email address and RIMS password before you can complete a submission.

- **First-time Users:** You will need to “Create an Account (membership is not required).
- **Returning Users:** If you don’t know your password, click on “Forgot your password? And complete all information.
- If you encounter any problems, contact Speakers@RIMS.org

SUBMIT A SESSION

EDIT YOUR SESSION




Login

Email:

Password:

Remember me
Uncheck if on a public computer

I'm not a robot 
reCAPTCHA
Privacy - Terms

Login

[Forgot your password?](#)
[Create an account](#)

Don't have a RIMS log-
in?

Create One

Not a member of RIMS?

Join Today

SUBMIT A SESSION

The button will prompt you to login with your email address and RIMS password.

We appreciate your commitment to RIMS Canada and to
you have any questions about the process, please contact:

Primary Contact and Speaker/Risk Professional Contact Information

[Required] I am: Primary Contact (REQUIRED)

***First Name**

***Last Name**

Suffix

Credentials

Title

Are you a Risk Professional? [REQUIRED]

[clear selection](#)

- Yes - you are employed full time as a risk management professional for your organization
- No

RIMS Canada Conference Education Committee reserves the right to edit the session titles and descriptions.

[Continue](#)

Once logged in you will see the following:

- Your Contact Information
- Primary Contact (person submitting the session)
- Review your Contact Information.
- If the Primary Contact is also a speaker, please add in step 3.
- Complete the Form
- Continue

Abstract Submission Form

- Showcase your expertise to a national audience of engaged risk professionals
- Drive the dialogue on emerging risks, business continuity, cyber threats, alternative risk transfer, and other critical issues impacting organizations across Canada
- Connect with influential risk leaders and decision-makers who are shaping strategy and leading change

Format Length: [REQUIRED]

clear selection

- 60 minutes
- 30 minutes (Thought Leader Stage)
- 30 minutes (DEI Studio)

If your 60-minute topic is not accepted, would you consider presenting your topic for 30-minutes? [REQUIRED]

clear selection

- Yes
- No

Session Title: [REQUIRED]

Please click on the "Count" button to obtain a character count if you copied and pasted information from another source.

Characters remaining:

150 count

Category: [REQUIRED]

60-Minute: Select 1 Category and up to 3 Sub-Categories.

30-Minute DEI Studio: Select 1 Category and 1 Sub-Category.

Thought Leader: No Sub-Category

clear selection

- Cyber, Digital and Technology Risk
- DEI Studio-Foundations & Workforce Realities
- DEI Studio-Programs, Enablement & Accountability
- DEI Studio-Wellbeing, Culture & Respectful Workplaces
- Evolving, Emerging & Horizon Risks
- Insurance, Legal and Regulatory
- Risk Mitigation, Resilience and Loss Control
- Strategic and Enterprise Risk Management
- Thought Leader Stage

Complete all required information and click on CONTINUE or SAVE AND EDIT LATER until the deadline date.

Session Description: [REQUIRED]

Please click on the "Count" button to obtain a character count if you copied and pasted information from another source.

Characters remaining: 1200 [count](#)

Learning Objectives: [REQUIRED]

Provide three (3) bullet points on what attendees will learn from your submission. Objectives should be clearly measurable. You must complete this step in order to finalize your session.

Please click on the "Count" button to obtain a character count if you copied and pasted information from another source.

Characters remaining: 425 [count](#)

If you are submitting this session on behalf of a RIMS Canada Chapter, make your selection from the drop down list. Your submission MUST first be approved by the Chapter President.

NOTE: SELECT ONLY IF YOU RECEIVED APPROVAL FROM THE CHAPTER PRESIDENT OR MEMBER. This information will be verified by RIMS.

▼

Has this topic been presented at RIMS Canada Conference or any other conferences in the past 3 years? [REQUIRED]

[clear selection](#)

- Yes
- No

Resources (White Papers, Articles, Tools)

You are encouraged to upload resources on the subject matter.

File types allowed for upload: PDF, DOC, PPT,

[Choose File](#) No file chosen

Do you have additional resources you would like to upload?

[clear selection](#)

- Yes
- No

Who owns the content of this submission? [REQUIRED]

[clear selection](#)

- The content belongs to the submitter.
- The content belongs to the company.

Are you submitting this topic on behalf of another company? [REQUIRED]

[clear selection](#)

- Yes
- No

In what countries does your topic apply? [REQUIRED]

Example: Global, Brazil, Greece, Kenya, Nepal, United States

Your information will not be saved until you complete all of the required information. You can change your submission until the **Deadline: Friday, May 8, at 11:59 pm (EDT)**. Please click the CONTINUE button.

[Back](#) [Save and Edit Later](#) [Continue](#)

YOUR SUBMISSION WILL NOT BE SAVED UNTIL YOU CLICK ON “SUBMIT”. You MUST add at least one speaker before submitting.

Note: Once you click on Submit you will receive a confirmation email.

Your speakers will also receive an email letting them know they’ve been added to your submission.

Abstract Submission Form

Review Information - DONT FORGET TO CLICK 'SUBMIT'

REVIEW INFORMATION

- Carefully review your submission.
All required fields (in bold) must be completed.
- After adding speakers, click “SUBMIT” to finalize. The button will not activate until all steps are completed.
- IMPORTANT:** Submissions without speakers are incomplete and will not be reviewed.
If speakers are not yet confirmed, click “SAVE and EDIT before the deadline, **Friday, May 8, at 11:59 PM (EDT)**

Speaker Requirements

- 60-Minute Sessions:** Three (3) speakers, including one risk professional.
- If submitter is also a speaker, add yourself as a speaker role.
- 30-Minute Sessions:** One (1) speaker.
- Each completed submission confirmation will have an assigned abstract #.
- If there is no abstract # - the submission is incomplete.
- Edits can be made until **Friday, May 8, at 11:59 PM (EDT)**. After the deadline, access to submissions will close.
<https://events.rims.org/canada/2028/abstract-edit.cfm>
- PLEASE READ – YOU MUST ADD A SPEAKER TO SUBMIT YOUR SESSION.**
Submissions without speaker information will not be saved or confirmed and will be marked as “Work in Progress.”
Only completed submissions receive a confirmation email and are eligible for review.
Once submitted, you’ll receive a submission ID number.

LEGEND:

- Edit Primary Contact or Speaker
- Edit Abstract Submission
- Add Co-Speaker
- Remove Abstract or Speaker

#	Submitter Contact Information	
1	Kamy Persaud Senior Event Program Manager	
#	Submission Information	
TEST		



Print Preview

- Back
- Save and Edit Later
- Submit

You may add your speaker(s) if finalized.

After adding speaker the SUBMIT button will become active.

SPEAKER SEARCH

Note: A speaker may already have a profile in the RIMS database. If you cannot find your speaker, you will have the option to add their contact information. Please do not ADD a speaker until you have exhausted the search. This creates duplicate records in the system.

Note: First name of a person in the database could be Richard and you are looking for Rick instead.

Add Speakers

Add an additional speaker/risk manager.

*First Name

*Last Name

*Email

Search

Cancel

Enter – First Name,
Last Name or Email
Click on Search

Questions? Contact RIMSCanadaSpkr@RIMS.org

	Individual Name	Organization	Member Status
<input checked="" type="radio"/>	Persaud, Kamy	RIMS	Yes
<input type="radio"/>	Persaud, Kamy	RIMS	No
<input type="radio"/>	Persaud, Kamy	RIMS	No

Click the radio button to add.
If your speaker information cannot be found - Click on "Search Again"

Add Speakers

Add an additional speaker/risk manager.

*First Name

*Last Name

*Email

If your speaker information is not displayed, click on "New Registration" to create a record.

If you do not want to add your speaker information at this time, select the "CANCEL" button.

Click on "New Registration" and complete the required contact fields if you cannot find your speaker in the RIMS database.

Speaker / Risk Professional Contact Information

Speaker / Risk Professional

Salutation

***First Name**

***Last Name**

Suffix

Credentials

Title

***Email**

Work Phone

Phone Ext





Cell Phone

Organization

NOW THAT YOU HAVE ADDED YOUR SPEAKER(S) – YOU HAVE THE OPTION TO EDIT, REMOVE OR ADD ANOTHER SPEAKER, THEN CLICK ON SUBMIT TO SAVE.

LEGEND:

-  Edit Primary Contact or Speaker
-  Edit Abstract Submission
-  Add Co-Speaker
-  Remove Abstract or Speaker

#	Submitter Contact Information	
1	Ms. Kamy Persaud Senior Event Program Manager	
#	Submission Information	
	TEST APRIL 15	 
4	Ms. Kamy Persaud Senior Event Program Manager (Speaker)	 
5	Ms. Kamy Persaud Senior Event Program Manager (Speaker)	 



Print Preview

Save and Edit Later **Submit**

TO SAVE – Click on
“SUBMIT”
Note: This button will become active once your speaker(s) is added to the topic.

AFTER SUBMITTING, YOU WILL SEE THE SCREEN BELOW. YOU HAVE THE OPTION TO EDIT YOUR SUBMISSION OR START A NEW ONE.

Thank You!

Thank you for your session submission ID# 1001 titled: Test . to the RIMS Canada Conference 2025 in Calgary.



The Canada Conference Education Committee will review your submission, and you will be notified by early July on the final status of your submission.

Should you need to make any edits, please do so by the **deadline, Wednesday April 16, 2025 at 11:59 pm (EDT)**. Visit the Session Submission Service Center: https://events.rims.org/canada/2025/abstract_service_center.cfm

To start another submission, click [here](#).

We appreciate your dedication to the Canada Conference and to the advancement of the risk and insurance profession. If you have any questions, please contact RIMSCanadaSpkr@RIMS.org.

Thank you,
RIMS Canada

EMAIL NOTIFICATION TO SUBMITTER



Kamy Persaud,

Thank you for your session submission to the RIMS Canada conference 2024. Your submission is **SSF ID 1003, Titled: TEST APRIL 15.**

Please Note: This is NOT A CONFIRMED session. Your submission will be reviewed by the Canada Conference Education Committee and you will be notified early July on the final status of your submission.

You have until the **deadline, May 22 at 11:59 pm (EDT)** to edit the information you submitted.

Visit the Session Submission Service

Center: https://events.rims.org/annual/2024/abstract_edit.cfm.

To start another submission click [here](#).

We appreciate your dedication to RIMS and to the advancement of risk and insurance professionals. If you have any questions, please contact RIMSCanadaSpkr@rims.org.

Thank You,
RIMS Canada

EMAIL NOTIFICATION TO SPEAKERS (WHEN ADDED)



Kamy Persaud,

Kamy Persaud submitted a session for the RIMS Canada Conference 2024 and has added you as a speaker for the following session titled: TEST APRIL 15, SSF ID #: 1003.

Please Note: This is **NOT A CONFIRMED** session.

Submission(s) will be reviewed by the Canada Conference Education Committee, and you will be notified by early July on the final status of your submission.

We appreciate your dedication to RIMS and to the advancement of risk and insurance professionals. If you have any questions, please contact RIMSCanadaSpkr@RIMS.org.

Thank You,
RIMS Canada