



RIMS ANNUAL CONFERENCE GUIDELINES AND AGREEMENT

1. I understand that this event will be offered 1) in-person and 2) distributed virtually, via a secure platform for registered attendees only. My session may be offered in-person and/or distributed virtually (either prerecorded and/or live).
2. I agree to fully comply with all program-related deadlines provided to me by RIMS, including but not limited to deadlines for handouts, audio and visual recording requests, biographical information, etc.
3. During my presentation, I will not engage in any type of promotional marketing or selling of any product or services, and I will not disparage RIMS in any way.
4. I agree to notify RIMS program manager, immediately in the event that an emergency should prevent me from meeting my obligation as a content leader.
5. I grant to RIMS a perpetual, irrevocable, worldwide, non-exclusive, sublicensable, transferable, royalty-free, fully paid-up license to use, reproduce and distribute my presentation (including all handouts and PowerPoint presentations) in any way in the future, with appropriate attribution to me. I understand that this license does not change the fact that I retain copyright ownership of my presentation and does not prohibit me from using my presentation in any way or from allowing others to use it.
6. I agree to use the PowerPoint and handout templates and logos provided to me by RIMS for any PowerPoint presentation and/or handouts I may utilize in connection with the program, and I agree not to use these templates and logos in any way except in connection with this or other RIMS programs.
7. I have the full authority to enter into this agreement and have obtained all necessary permissions or licenses from any individuals or organizations whose material is included or used in my presentation.
8. I authorize RIMS to use my name, likeness, photograph, and biographical data in connection with the use and promotion of the program.
9. I provide consent for RIMS to record and/or stream my presentation in audio and/or visual form. I understand that RIMS will be the sole copyright owner of the recording and can distribute and sell it, along with any supporting materials. Upon request, RIMS will provide me with one complimentary copy of the recording, however, I agree not to sell, distribute, stream over the Web, or otherwise use the recording in any way other than for my personal, archival use, except with the prior written consent of RIMS.



10. I represent and warrant that the information included in my presentation is factually accurate. I hereby indemnify RIMS, its officers, directors, employees, and agents from and against any third-party claims arising out of alleged or actual factual inaccuracies in my presentation. If RIMS learns that I have included factually inaccurate information in my presentation slide deck or made factually inaccurate statements during my presentation, RIMS reserves the right to recoup all or a portion of my speaker fee, and to ban me from speaking at future RIMS events.
11. I represent that I possess the technology necessary to deliver my presentation as described in this Agreement.
12. I acknowledge that RIMS may cancel my presentation at any time without liability or further obligation if RIMS determines, at its sole discretion, that my presentation does not meet RIMS quality standards.

I hereby acknowledge that I have read and understand the contents of this agreement.