## **Cancellations, Changes and Refunds**

Requests for cancellations/refunds and registration downgrades must be submitted in writing by October 14, 2019 by emailing <a href="mailto:wcraig@rims.org">wcraig@rims.org</a>. All requests are subject to a US \$50 administrative fee.

Refunds are not given after October 14, 2019, and RIMS will not reimburse you if you do not attend.

Refund requests for payments made by wire transfer will be issued, less US \$50 administrative fee, within 60 days. Refund requests for payments made by credit card will be issued, less US \$50 administrative fee, within 30 business days after confirmation of receiving the request.

RIMS reserves the right to cancel this conference if conditions warrant. In the event of such a cancellation, registration fees will be refunded. However, RIMS is not responsible for any travel or lodging expenses incurred due to cancellation of the conference. If for any reason you must cancel your conference registration, please remember to cancel your housing arrangements separately. RIMS is not responsible for hotel no-show fees or any travel or lodging expenses you might incur.