



## Registration and Cancellation Policies

- Upon registering, RIMS will verify your membership status to ensure the correct registration fee is charged, regardless of the category you have selected.
- To retain member pricing, membership dues must also be current and paid in full at the time of the conference to avoid paying a balance due prior to obtaining your badge.

### Registration Deadlines

\*15 September – 4 December 2021

\*Deadline dates are based on India Time Zone.

### Cancellations, Changes, and Refunds

Requests for cancellations/refunds and registration downgrades must be submitted in writing by 15 November 2021, by emailing [rims\\_registration@goeshow.com](mailto:rims_registration@goeshow.com). All requests are subject to a US \$50 administrative fee. Refunds are not given after 15 November 2021, and RIMS will not reimburse you if you do not attend.

Refund requests for payments made by wire transfer will be issued, less the US \$50 administrative fee, within 60 days. Refund requests for payments made by credit card will be issued, less the US \$50 administrative fee, within 30 business days after confirmation of receiving the request.

RIMS reserves the right to cancel this conference if conditions warrant. In the event of such a cancellation, registration fees will be refunded.

### Substitutions

Requests to substitute or transfer your registration must be submitted in writing by 15 November 2021 by emailing [rims\\_registration@goeshow.com](mailto:rims_registration@goeshow.com). All submissions must be in writing and are subject to a US \$25 administrative fee.

All substitutions are subject to an administrative fee, **plus** any additional fees due to differences in the member type, e.g., transferring a member registration to a non-member registration. The individual submitting the substitution request is responsible for all financial obligations (any balance due) associated with that substitution.

## Payment Instructions

### Bank Transfers

Bank transfers are payable only in US dollars drawn from a US bank.

Transferred funds must be sent to:

TD Bank  
300 Delaware Avenue  
Wilmington, DE 19801  
Swift Code: NRTHUS33  
ABA #031101266  
Account Name: Risk and Insurance Management Society  
Account Number: 4328914456

The registrant is responsible for all bank charges, including a US \$30 RIMS bank transfer fee, which must be added to the total amount transferred. The bank order must include the registrant name(s) and the company. Please enclose a copy of your bank order with your registration form and fax both to +1 212-655-5927.

### Events

Only individuals registered may attend conference events. Attendees must log in to participate in virtual educational sessions, networking, and exhibit hall.

### RIMS Respects Your Privacy

RIMS provides the attendee mailing list to exhibitors for one-time usage. If you wish to be excluded from the mailing list, check the respective box during the registration process.

### ON-Demand Events

RIMS provides for the attendees to access to on-demand contents for 90 days post-event.

### Video & Hybrid Events

Videotaping and hybrid events (including webcams, webinars, streaming video content) are prohibited during the virtual event unless you have written permission from RIMS VP of Events and Exhibitions.

### ETHICS, COUNTERFEITING & THEFT

Only persons registered for this virtual conference will be admitted to virtual education sessions, exhibit hall, and on-demand contents.

**Anyone found to be counterfeiting, copying or sharing conference login credentials, may be subject to sanctions up to and including removal from the conference and revocation of RIMS membership.**

## Diversity & Inclusion

RIMS strives to provide a highly inclusive environment for all identity groups to thrive in the global risk community and to facilitate and encourage open dialogue for a more inclusive and resilient future.

## Code of Conduct

RIMS is dedicated to providing a harassment-free conference experience for attendees, speakers, exhibitors, sponsors, vendors, and staff. Unacceptable behavior by any virtual or in-person event participant is not tolerated.

“Unacceptable behaviors” are at the discretion of RIMS and the virtual event moderators. Such behavior includes – but are not limited to – intimidating, harassing, abusive, discriminatory, derogatory, or demeaning conduct by any participant. It also includes the disruption of the event, the promotion of products and services, discounts, job offers, the solicitation of services, and the unauthorized reproduction and dissemination of content, questions and answers, and “chat room” dialogue.

RIMS reserves the right to remove a participant in violation of such behaviors without a refund. Additionally, unacceptable behavior could impact the individual’s participation at future virtual and in-person RIMS events, as well as their membership to the Society.

We encourage you to help us create a positive conference environment for everyone and ask you to be mindful of your surroundings and fellow participants. If you experience harassment or hear of any incidents of unacceptable behavior, please contact Stuart Ruff-Lyon, VP, Events and Exhibitions, [SRuff- Lyon@RIMS.org](mailto:SRuff-Lyon@RIMS.org) or +1 212-655-6051 so that we can take the appropriate action.

Thank you for your cooperation and we look forward to sharing RIMS globally recognized content and the insight from our accomplished risk management community in an engaging virtual learning setting.