

# Position Description: DEI Chapter Representative

RIMS is committed to fostering a diverse, equitable, and inclusive risk management and insurance community. As part of this commitment, as outlined in [RIMS Strategic Plan](#), our goal is for each RIMS Chapter to have a dedicated representative to help advance diversity, equity, and inclusion (DEI) programs and initiatives at the local level. While the title of this position may vary based on the needs of each chapter, the responsibilities align with RIMS' overarching vision for DEI.

This role will serve as a key partner to the RIMS DEI Advisory Council, as well as other DEI representatives throughout the Society. Together, they will collaborate to share best practices, develop programs, and drive engagement through the RIMS membership network. By ensuring that every chapter has a DEI leader, RIMS can continue to expand access, promote inclusion, and elevate diverse voices within the risk and insurance profession.

The following description outlines the objectives, responsibilities, and benefits of this important position. Each chapter is encouraged to adapt the role to best suit their structure and community while maintaining a strong connection to RIMS' broader DEI strategy.

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## Title: RIMS DEI Chapter Representative

### A. Objective

This position lead diversity, equity, and inclusion (DEI) programs and initiatives within the local chapter in alignment with the RIMS strategic plan and mission. The role aims to foster an inclusive and equitable chapter environment and promote engagement within the risk and insurance industry.

### B. Key Responsibilities

#### Strategic DEI Leadership

- Set and advance DEI strategic priorities within the chapter.
- Act as a liaison between the chapter and RIMS DEI Advisory Council.

#### Community Engagement & Outreach

- Support DEI awareness and initiatives among RIMS members, volunteers, and partners.
- Build partnerships with external organizations, sponsors, and community leaders.

#### DEI Program Development

- Develop and implement new and existing DEI programs and initiatives.
- Identify and share best practices to expand the impact of the chapter's DEI efforts.
- Strive to embed DEI into aspects of chapter membership and programs.

## C. Measures of Success

- Achievement of strategic DEI goals and initiatives.
- Increased participation and membership.
- Measurable impact on chapter diversity and inclusive leadership.
- Strong community and industry engagement.

## D. Benefits

- Expand industry network and relationships with key stakeholders.
- Make a meaningful impact in advancing DEI within the risk and insurance industry.

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## Alternative Titles & Role Descriptions

### 1. DEI Chapter Officer

- Senior-most DEI leader within the chapter.
- Sets DEI strategy and ensures alignment with organizational goals.
- Reports to the Chapter President.
- Requires official recognition in Chapter Bylaws.

### 2. DEI Chapter Director

- Oversees DEI initiatives at the regional, country, or division level.
- Responsible for specific DEI functional areas such as recruitment, education, or community partnerships.
- Works closely with chapter leadership to drive initiatives.

### 3. DEI Chapter Representative

- Acts as a liaison between members and the DEI leadership team.
- Supports chapter-wide efforts by leading engagement activities.
- Encourages DEI integration into chapter operations and events.

### 4. DEI Chapter Committee Member

- Part of a collaborative DEI team within the chapter.
- Helps execute programs, organize events, and facilitate discussions.
- Ensures DEI is embedded in membership activities and chapter culture