Sample of an email sent to membership looking for potential board member.

The RIMS xxxx Chapter Board of Directors is looking to fill four (4) seats on its Board. The various Board positions available are for three, two and one year terms, xxxxx-xxxxxx.

Please email xxxxx, Nominating Committee Chair, at xxxxxx no later than xxxxx if you are interested in being added to the list of potential Board candidates or if you have questions regarding the time commitment and benefits to serve on the Board.