**xxx RIMS Chapter Strategic Planning Meeting**

**x**

**Meeting Start Time: NOON**

**Call to Order:**

**WELCOME NEW BOARD MEMBERS!!**

**NOON – 1pm Remaining Events:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**1 – 3pm Upcoming Calendar: See Attached**

 **Board Meeting Frequency/Locations**

**Kickoff Dinner**

**Rising Risk Professionals**

 **Current Budget/Financial Statements:**

 **Sponsors/Target Marketing**

 **Luncheon Programs (suggest 1 Director/Luncheon)**

* Luncheon Speakers & Topics
* Luncheon Locations
* Speaker Gifts

**Risk Manager Round Tables**

**Lead Director:**

* Frequency
* Locations
* Proposed Topics

**2pm to 4pm Golf Tournament**

**Lead Director:**

**Mixer**

**Lead Director:**

**Strategic Planning Meeting**

**Lead:**

**Education Day**

**Lead Director:**

**Holiday Party**

**Lead Director:**

**4:00pm** **Donations/Community Service**

 **Lead:**

**Website/Social Media**

**Lead Director:**

**RIMS Liaison**

**Lead Director:**

**Newsletter**

**Lead Director:**

**Membership:**

**Lead Director:**

**Society Awards Submission**

**5:00pm Conclude Meeting**

**5:30pm Cocktails ~ hor d'oeuvres ~**



**xx RIMS Chapter Strategic Planning Meeting**

**20xx Board Duties**

President:

Vice President:

Past President:

Treasurer:

Secretary:

Delegate:

Directors:

**Responsibilities**

4 Luncheon Programs – Suggest 1 Director assigned for each Luncheon.

January:

March:

July:

September

2 - RM Roundtables – 1 Director assigned for each Roundtable

Special Events: 1 Director

Mixer:

Holiday Party:

Golf Chair w/support – Director:

Rising Risk Professionals – Director(s):

Education Day -Director

Membership – Director:

Website/Social Media/Newsletter Articles – Director:

4 Newsletters – President

***Board Member Obligations:***

*75% board participation at luncheon meetings*

*75% participation at board meetings*

*Strategic Planning meeting is* ***mandatory***

*Turn over meeting/dinner is* ***mandatory***

*Golf Tournament, Mixer and Holiday Party are* ***mandatory***