



## Continuing Education Instructions and Attendance Tracker Form

The attached forms and instructions below include items required by the licensing boards. Credit CANNOT be guaranteed if these forms are not used, are altered, or the instructions below have not been followed.

### **PLEASE DO NOT SEPARATE THIS PACKET**

- Attendance tracking for Continuing Education is completed via paper tracker.
- We also ask that you please scan in and out during sessions as confirmation should there be any discrepancies.
- Complete the Attendee Attestation, including signature. Clearly print the email address for certificate delivery.
- Certificates will be issued within 30 days of the end of the conference.
- For questions and drop off of completed forms, visit Melisa Rivera at the CEU Desk located in the Boston Convention and Exhibition Center (across room 154)
- If you are not attending the Conference in its entirety, you can turn in your tracker after your last education session, prior to departure. All education sessions must be attended prior to turn in.

### **CE Hours Available (Dependent upon state review and decision)**

<b>Accountants/CPA:</b>	Up to 11hrs for full attendance. Partial credit will be awarded.
<b>Adjusters/Agents:</b>	Up to 12hrs for full attendance (based on state approvals). Partial credit will NOT be awarded.
<b>Attorneys:</b>	Up to 12hrs for full attendance (based on state approvals and 50 vs 60 min states). Partial credit will be awarded.

### **State and License Types Requested for Credit**

<b>Accountants/CPA:</b>	National Accreditation through NASBA Board
<b>Adjusters:</b>	AK, CA, CO, CT, DE, FL, GA, IA, IL, LA, MA, MD, MI, MO, MS, NJ, OH, PA, TX
<b>Agents:</b>	AK, CA, CO, CT, DE, FL, GA, IA, IL, LA, MA, MD, MI, MO, MS, NJ, OH, PA, TX
<b>Attorneys:</b>	AL, AZ, AR, CA, CO, CT, DE, FL, HI, ME, MT, NH, NJ, NY, PA, RI, TX, VT

### **Attendance Requirements**

To obtain credit for this conference, attendee will be required to:

- Track your session attendance by marking the applicable boxes next to the session on the Attendance Tracker Form.
  - **Attended Partial** – check if you did not attend session in full, and enter number of minutes attended.
  - **Attended in Full** – check if you attended the session in its entirety.
  - **Were you the Instructor** – check ONLY IF you were the instructor for the session
- Complete and sign the Attendee Attestation on the following page. Be sure to include a valid email address and licensing information. (Note: Credit cannot be submitted to the licensing boards without your licensing information.)
- Turn in Attendance Tracking Form at the end of the conference/seminar.
- You will receive your Certificate of Completion to the email address provided within 30 days from event.

Education Administrator



144 West Crystal Lake Ave. Unit 1010 | Lake Mary, FL 32746 | O 407.324.0500 | F 407.302.2185

Email Completed Tracker to: [rosters@ceuinstitute.net](mailto:rosters@ceuinstitute.net)

[www.ceuinstitute.net](http://www.ceuinstitute.net)

**ATTENDEE ATTESTATION**

I hereby attest to the information I have provided on this form, and the times and sessions attended as recorded on the attendance tracker. I understand that failure to comply or falsifying information may result in retraction of credit by the provider and/or other disciplinary action by the licensing boards.

**PLEASE PRINT CLEARLY**

Print Last Name: \_\_\_\_\_ Print First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**MUST BE LEGIBLE TO  
RECEIVE CERTIFICATE**

Email: \_\_\_\_\_

All trackers must be received by CEU Institute no later than **3 days (Monday, May 6, 2019)** to ensure attendance verification and credit posting. Credit may not be available for trackers received beyond this timeframe, and could be subject to contingencies of the state board regulations.

License Type:  Accountant  Adjuster  Agent  Attorney  Certificate Only

**Required: Credit CANNOT be submitted to the licensing boards without your license number.**

NPN Number: \_\_\_\_\_

NPN Number **REQUIRED** for AL, AR, DE, IA, IL, KS, MO, MT, NC, ND, NE, NM, OK, OR, RI, SC, WI  
You can locate your NPN Number here: [www.NIPR.com](http://www.NIPR.com)

License Number: \_\_\_\_\_ State: \_\_\_\_\_

License Number: \_\_\_\_\_ State: \_\_\_\_\_

License Number: \_\_\_\_\_ State: \_\_\_\_\_

License Number: \_\_\_\_\_ State: \_\_\_\_\_

***Please note CEU Institute does not sell or otherwise use your information for any other purposes, other than those required by the licensing boards.***

Education Administrator



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Adjusters and Agents: You must attend the entirety of ONE track throughout each day. You must attend one session from each set of sessions for your chosen track to qualify for credit. Monday has only one track to attend. Partial credit WILL NOT be awarded.

Attorneys: Credit will be awarded contingent upon total number of education minutes attended and each licensing states' requirements. Partial credit WILL be awarded.

Session Title	Minutes	Attended Partial (Attorney or Accountant)	Attended in Full (Required for Adjusters and Agents)	Were you the Instructor?
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**Monday, April 29, 2019 - RIMS 2019 Annual Conference**

Rm	1:30pm- 2:30pm				
156C (East)	Addressing PTSD at the Workplace	60	[ ] Minutes _____	[ ]	[ ] Minutes _____
253C (East)	Cyber Coverage for Things That Go Boom! Hackers Out to Destroy		[ ] Minutes _____	[ ]	[ ] Minutes _____
258AB (East)	Excellence in Risk Management XVI		[ ] Minutes _____	[ ]	[ ] Minutes _____
157AB (East)	Insurance in a Post-Brexit World		[ ] Minutes _____	[ ]	[ ] Minutes _____
160AB (East)	Is Insurance Enough When Employees Travel?		[ ] Minutes _____	[ ]	[ ] Minutes _____
253B (East)	NextGen ERM: Strategic Risk Management		[ ] Minutes _____	[ ]	[ ] Minutes _____
153AB (East)	Using Data Analytics to Drive Performance		[ ] Minutes _____	[ ]	[ ] Minutes _____

Rm	3:00pm - 4:00pm				
258C (East)	Assessing Wearables: Considerations Beyond Technology	60	[ ] Minutes _____	[ ]	[ ] Minutes _____
253C (East)	Beyond Bitcoin: What Blockchain Technology Means to the Risk Professional		[ ] Minutes _____	[ ]	[ ] Minutes _____
160AB (East)	Eliminating Injuries and Managing Risk through Safety Culture Leadership		[ ] Minutes _____	[ ]	[ ] Minutes _____
253A (East)	Leveraging D&I to Uncover a Gold Mine of Talent, Growth and Profit Opportunities		[ ] Minutes _____	[ ]	[ ] Minutes _____
156C (East)	Now We Know: A Look at Advocacy Program Performance		[ ] Minutes _____	[ ]	[ ] Minutes _____
258AB (East)	Optimizing ERM, Risk Analytics and Strategic Value		[ ] Minutes _____	[ ]	[ ] Minutes _____
153AB (East)	Protecting the Board from Executive Cyber Risk: D&O for Cyber, Data Privacy and Crime		[ ] Minutes _____	[ ]	[ ] Minutes _____
157AB (East)	Risk Management Concern or Business Decision? The Interplay of Insurance, Indemnity and Limitation of Liability		[ ] Minutes _____	[ ]	[ ] Minutes _____
253B (East)	Using Predictive Metrics to Build and Enhance Enterprise Risk Management		[ ] Minutes _____	[ ]	[ ] Minutes _____

**Tuesday, April 30, 2019 - RIMS 2019 Annual Conference**

Rm	9:15am - 10:15am - Track 1				
157AB (East)	5 Things Every Risk Professional Should Know about Representations and Warranties Insurance	60	[ ] Minutes _____	[ ]	[ ] Minutes _____
156C (East)	Beyond Demystifying D&O: Are Your Wrongful Acts Still Covered?		[ ] Minutes _____	[ ]	[ ] Minutes _____
253B (East)	Continual Risk Discovery, Assessment and Response		[ ] Minutes _____	[ ]	[ ] Minutes _____
253A (East)	Human Trafficking: The Quiet Risk		[ ] Minutes _____	[ ]	[ ] Minutes _____
258C (East)	India: Risks and Rewards in One of the Largest, and Fastest Growing, Economies		[ ] Minutes _____	[ ]	[ ] Minutes _____
153AB (East)	Sue or Settle? Strategic Thinking for Insurance Coverage Disputes		[ ] Minutes _____	[ ]	[ ] Minutes _____

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

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Session Title	Minutes	Attended Partial (Attorney or Accountant)	Attended in Full (Required for Adjusters and Agents)	Were you the Instructor?
<b>Rm 9:15am - 10:45am - Track 2</b>				
253C (East) Cyber Security Risk Management: Finding and Fixing Your Security Vulnerabilities	90	[ ] Minutes _____	[ ]	[ ] Minutes _____
258AB (East) From Enterprise Risk Management to Strategic Risk Management: Changing Roles		[ ] Minutes _____	[ ]	[ ] Minutes _____
160AB (East) Taking Aim at Workplace Violence		[ ] Minutes _____	[ ]	[ ] Minutes _____
<b>Rm 11:00am - 12:00pm - Tracks 1 &amp; 2</b>				
253A (East) A Ticking Time Bomb: Understanding Your Intangible Assets	60	[ ] Minutes _____	[ ]	[ ] Minutes _____
253C (East) Cyber Resilience with Social Media and Digital DNA: Managing Risk from the Inside Out		[ ] Minutes _____	[ ]	[ ] Minutes _____
258AB (East) Emerging Risks Soon to Make the Radar		[ ] Minutes _____	[ ]	[ ] Minutes _____
258C (East) Getting Ahead of ADA Accessibility Lawsuits, TRIA, NFIP and Other Current Legislative and Regulatory Issues		[ ] Minutes _____	[ ]	[ ] Minutes _____
156C (East) Improved Patient Care via Medical Ridesharing: Worth the Privacy and Liability Risks?		[ ] Minutes _____	[ ]	[ ] Minutes _____
253B (East) Risk Culture vs. Risk Bureaucracy: How Do You Build One and Limit the Other?		[ ] Minutes _____	[ ]	[ ] Minutes _____
153AB (East) Telemedicine for Workers' Compensation May Be the Last Frontier		[ ] Minutes _____	[ ]	[ ] Minutes _____
157AB (East) Turning Premiums into Profits with a Captive Insurance Program		[ ] Minutes _____	[ ]	[ ] Minutes _____
160AB (East) We Are Building WHAT? A Primer on Managing Construction Risks		[ ] Minutes _____	[ ]	[ ] Minutes _____
<b>Rm 1:15pm - 2:45pm - Track 2</b>				
153AB (East) Read the Tea Leaves: Ensuring the Fruitful Mediation of Disputed Claims	90	[ ] Minutes _____	[ ]	[ ] Minutes _____
<b>Rm 1:30pm - 2:30pm - Tracks 1 &amp; 2</b>				
258C (East) A Worldwide View of Data Protection on the World Wide Web	60	[ ] Minutes _____	[ ]	[ ] Minutes _____
253B (East) Applying COSO's ERM Framework to Specific Areas of Risk		[ ] Minutes _____	[ ]	[ ] Minutes _____
160AB (East) Beyond the Driver: Revealing Gaps and Unexpected Risk in Your Fleet Management Program		[ ] Minutes _____	[ ]	[ ] Minutes _____
156C (East) Chinese Tea, American Ships, British Merchants, Native American Disguises: The Insurance Case of the Boston Tea Party		[ ] Minutes _____	[ ]	[ ] Minutes _____
253C (East) Dealing with Artificial Intelligence Incidents: Plan Now to Have Evidence Later		[ ] Minutes _____	[ ]	[ ] Minutes _____
258AB (East) Enterprise Cyber Risk Management: A Strategic Approach		[ ] Minutes _____	[ ]	[ ] Minutes _____
253A (East) Global Threat Outlook 2020 and Beyond: Megatrends That Are Already Defining Our Future		[ ] Minutes _____	[ ]	[ ] Minutes _____
157AB (East) IBNR: Your View Versus the Carrier's		[ ] Minutes _____	[ ]	[ ] Minutes _____

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

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<b>3:00pm - 4:00pm - Tracks 1 &amp; 2</b>				
Rm				
156C (East)	#MeToo: Redefining How Insurers Approach Sexual Harassment	60	[ ] Minutes _____	[ ] Minutes _____
157AB (East)	Collateral: The Basics to the Sophisticated		[ ] Minutes _____	[ ] Minutes _____
153AB (East)	Complex Business Interruption Claims: What to Do When Disaster Strikes		[ ] Minutes _____	[ ] Minutes _____
253B (East)	Difficult Decisions and Leadership Ethics in ERM		[ ] Minutes _____	[ ] Minutes _____
253A (East)	Global Risks 2019: Out of Control or in Your Control?		[ ] Minutes _____	[ ] Minutes _____
160AB (East)	Reputation Matters: The Art of Managing Reputational Risk in a Digital World		[ ] Minutes _____	[ ] Minutes _____
258AB (East)	Show Me the Money! Measuring the Value Risk Management Creates for Your Business		[ ] Minutes _____	[ ] Minutes _____
253C (East)	Silent Cyber: Viewing Cyber as a Peril		[ ] Minutes _____	[ ] Minutes _____

**Wednesday, May 1, 2019 - RIMS 2019 Annual Conference**

Rm	9:15am - 10:45am - Track 2			
258AB (East)	Innovations in Analytics: Perspectives from the Front Lines	90	[ ] Minutes _____	[ ] Minutes _____

Rm	9:30am - 10:30am - Track 1			
153AB (East)	BI Values Beyond the Worksheet	60	[ ] Minutes _____	[ ] Minutes _____
253C (East)	California's Consumer Privacy Act of 2018: Navigating the New Statutory Privacy Standard		[ ] Minutes _____	[ ] Minutes _____
157AB (East)	Contractual Risk Management is a Foreign Concept		[ ] Minutes _____	[ ] Minutes _____
253B (East)	ERM in the Digital Economy: Anticipating and Leveraging Disruption		[ ] Minutes _____	[ ] Minutes _____
156 C (East)	Managing the Biggest Component of TCOR: Issues, Trends and Solutions in Claims		[ ] Minutes _____	[ ] Minutes _____
258C (East)	Navigating Employment Laws in the Gig Economy to Avoid a Lawsuit		[ ] Minutes _____	[ ] Minutes _____

Rm	11:00am - 12:00pm - Tracks 1 & 2			
153AB (East)	Are Your Vendors a Data Security Risk?	60	[ ] Minutes _____	[ ] Minutes _____
253B (East)	Beyond Compliance: Advances in the Public Sector Using ERM for Improved Decision Making		[ ] Minutes _____	[ ] Minutes _____
253C (East)	Cyber Liability for Autonomous Vehicles: Operations, Data Communication and Personal Data Storage		[ ] Minutes _____	[ ] Minutes _____
253A (East)	Operational Resilience Benefits of Renewable Energy Solutions: Perspectives from Risk Management and Insurance		[ ] Minutes _____	[ ] Minutes _____
258C (East)	Pharmacogenomics: Is DNA the Future of Minimizing Risk from Adverse Drug Reactions		[ ] Minutes _____	[ ] Minutes _____
160AB (East)	Risky Business: Six Safety Trends to Address in Today's Evolving Workplace		[ ] Minutes _____	[ ] Minutes _____
258AB (East)	Time for a SERM Program Tea Party? What to Throw into the Harbor and What to Keep, to Reenergize a Stalled Program		[ ] Minutes _____	[ ] Minutes _____
157AB (East)	Trends (and Solutions) for Critical D&O Gaps and Traps		[ ] Minutes _____	[ ] Minutes _____
156C (East)	What You Need to Know When Advising the Board about Investigations		[ ] Minutes _____	[ ] Minutes _____

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

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<b>Rm</b>	<b>1:30pm - 2:30pm - Tracks 1 &amp; 2</b>				
253B (East)	Business Model Risk: Hiding in Plain Sight	60	[ ] Minutes _____	[ ]	[ ] Minutes _____
160AB (East)	Environmental Insurance 101: Managing Environmental Risk with Insurance in 2019		[ ] Minutes _____	[ ]	[ ] Minutes _____
258C (East)	How Insurtech Is Shaping the Future of Insurance		[ ] Minutes _____	[ ]	[ ] Minutes _____
253A (East)	Innovation Risk vs. Rewards		[ ] Minutes _____	[ ]	[ ] Minutes _____
157AB (East)	Navigating the Risks of a Changing Global Marketplace: Regulatory Hot Topics, Tips and Lessons Learned		[ ] Minutes _____	[ ]	[ ] Minutes _____
253C (East)	Strategic Risk Management and Cyber Risk at 50,000 Feet		[ ] Minutes _____	[ ]	[ ] Minutes _____
153AB (East)	The Anatomy of a D&O Claim: Beyond the Headlines		[ ] Minutes _____	[ ]	[ ] Minutes _____
258AB (East)	The Neuroscience of Enterprise Risk Management		[ ] Minutes _____	[ ]	[ ] Minutes _____

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_